

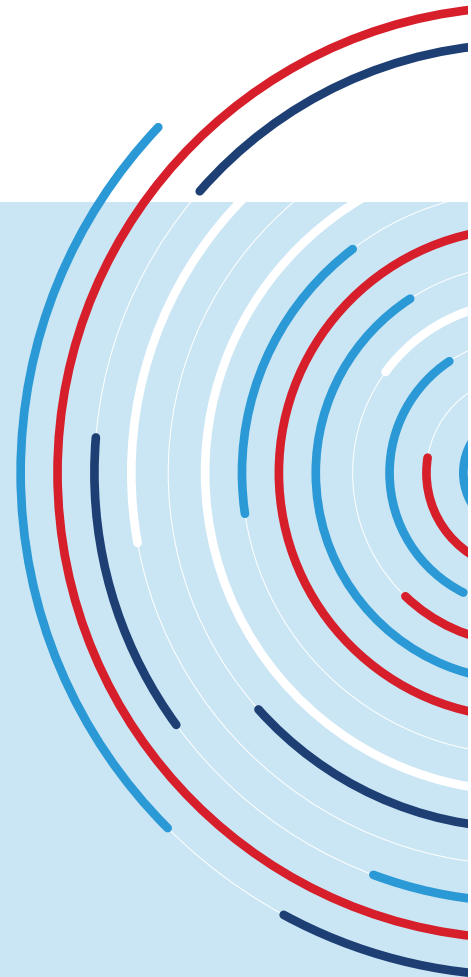
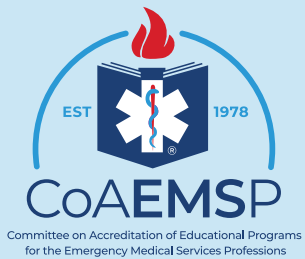
Conversation with Site Visitors

December 4, 2024



Announcements

And other refreshers

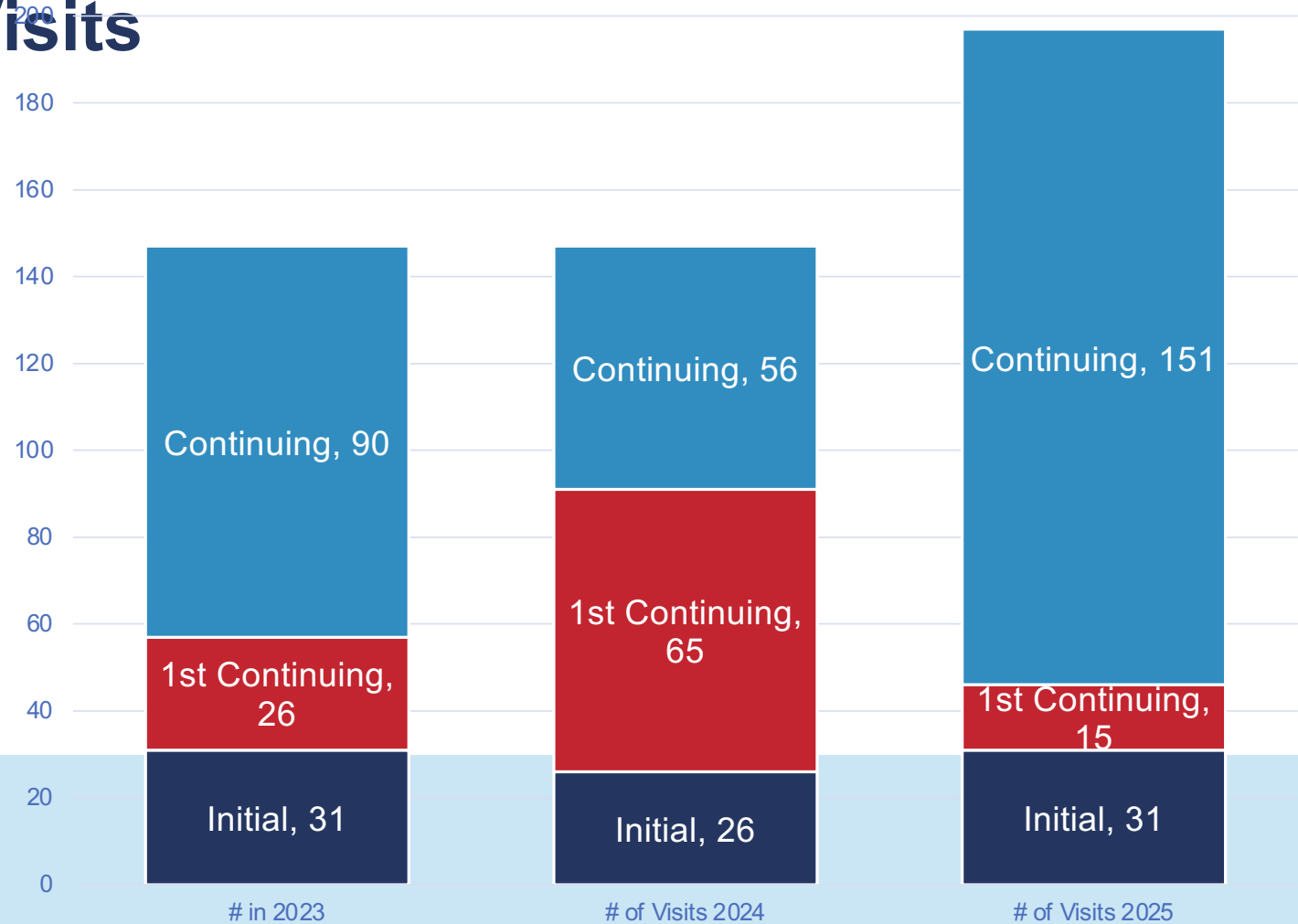


Site Visit Scheduling

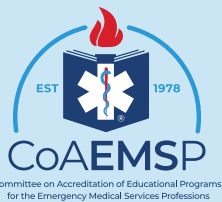
Jan-June SV Schedule is being coordinated now with site visitors

July-December SV Schedule will start with programs in January, then with site visitors in February/March

of Site Visits



CAAHEP *Standards & Guidelines*



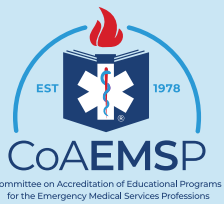
Transitioning from the 2015 to 2023

Advisory Committee → not citing if no police/fire rep or key governmental official

Minimum Expectation Statement → encourage to update to new statement

Student Minimum Competency (SMC) → program needs to have adopted the 2023 recommendations

New Name Badge



Missing yours?

email

jennifer@coaemsp.org





Next Conversation with Site Visitors

March, exact date TBD

a calendar invite and email will
go when identified



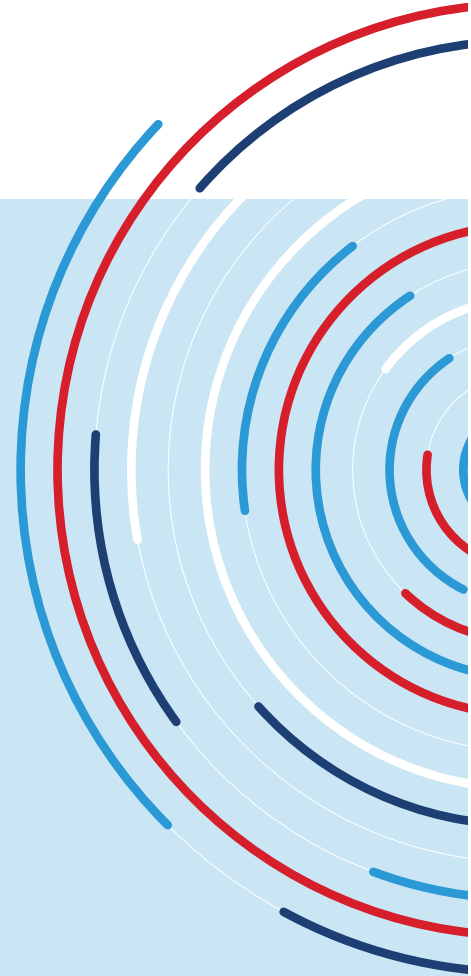
ACCREDITCON
A COAEMSP EVENT

Registration will open soon

Site visitors receive 50% off
registration fee

Ready to Submit the Site Visit Report? Wait!

Tips for Submitting the Site Visit Report



Ready to Submit the Site Visit Report? Wait!

Tips for Submitting the Site Visit Report

1. Confirm you used the updated Site Visit Report
2. Verify you completed all the info on the Cover tab
 - correct type of site visit (see dropdown)
 - dates of the site visit
 - site visitors' credentials
3. Check the spelling in the document (requires a copy and paste into Word)

Ready to Submit the Site Visit Report? Wait!

Tips for Submitting the Site Visit Report

4. Succinctly write the rationales for Not Mets, beginning with what was not found.
 - Do not bury the lead or add unnecessary information.
5. Is the rationale specific enough to identify the evidence to be requested?
 - 'not enough faculty' cannot be addressed by a specific 'ask .' State what is not occurring.
6. Avoid comments in areas with no citations

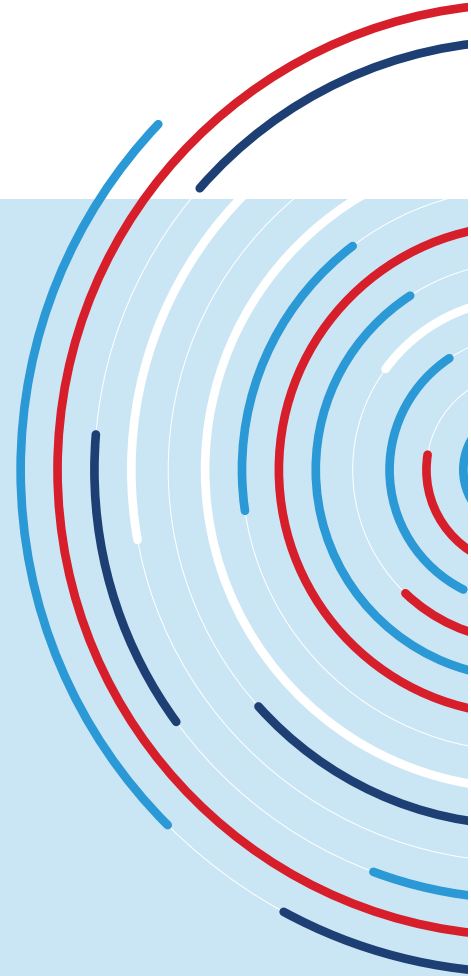
Ready to Submit the Site Visit Report? Wait!

Tips for Submitting the Site Visit Report

7. Avoid including what the program plans to do; the citation includes what is missing or not being done
8. Check all the Yes, No, NA in the dropdown boxes
9. Write the strengths and recommendations in complete sentences
10. Avoid superlatives; the program can misrepresent them as reflective of their standing compared to other programs
11. Write the recommendations in recommendation language, not as a directive

Scenarios

From recent site visits



Is this a citation?

Terminal Competency

The students in the 2023 cohort were permitted to sit for the State Exam before completing the Terminal Competency forms.

Students tested on 10-13-2023.

Terminal Competency forms were signed on 10-24-2023.

Is this a citation?

Resource Assessment

The Advisory Committee members and the medical director do not complete the annual Personnel Survey.



Resource Assessment process

1. What is its purpose? (hint: Standards requirement)
2. Revised survey tools to align with the 2023 CAAHEP *Standards*
3. Surveys may be paper, fillable PDF, SurveyMonkey, Microsoft Forms, Google Forms
 - If using the electronic forms, the program does not ‘show their work’ as you would view in the students and personnel tab of the Excel workbook.
4. Updated RAM includes the number of students, personnel, and AC members surveyed and the number returned.

Resource Assessment process

5. The program is only required to submit the RAM summary form. They can submit the Excel workbook.
6. Programs may need to be educated that Advisory Committee members are to be included in the survey process.
7. Due to challenges in identifying who is completing/returning the 'Personnel Surveys, ' it is not a citation if there are no responses from the Advisory Committee.
8. Not completing the annual RAM **is** a citation.
Not getting a good return rate **is not** a citation.

Teachable Moments

Resource Assessment process

- Distribute the Personnel surveys to staff and AC members at an AC meeting
- Develop a process for students to complete the survey as they finish the program. Students only need to complete the process once during the program. Multiple responses skew the data
- Complete the RAM at the end of the calendar year or the beginning of the next year to capture all data (e.g., late graduates). Think calendar year

Teachable Moments

Resource Assessment process

- Emphasize the importance of gathering the data, analyzing the results, and use as a basis for planning
- Pay attention to any line item that is less than expected (80%), not just the category's total percentage
- Complete all columns in the RAM, including the last one. The plan, even if it is “continue to monitor”
- Discussion of the results should be documented in the AC minutes

Is this a citation?

Sponsorship & Outsourcing

The College sponsors the program. The County EMS hires the PD, MD, and faculty. Students come from the county and area EMS agencies.

(details on next slide)

Who is the sponsor?

College is the sponsor of record for the program

College maintains the clinical/field agreements

College grants access to County EMS for the LMS

College will loan the equipment to County EMS

College awards credit after student passes NR exam

County EMS hires the PD, MD, and faculty

County EMS notifies the college of new agreements

County EMS provides the student records (attendance, grades, test passing rates, student issues)

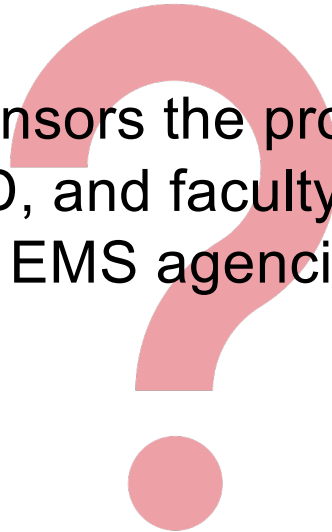
College & County EMS collaborate to select and approve student enrollment

Students are County EMS employees or from area fire agencies

Is this a citation?

Sponsorship & Outsourcing

The College sponsors the program. The County EMS hires the PD, MD, and faculty. Students come from the county and area EMS agencies.



What is a recent scenario you have experienced that others could learn from?