



coaemsp.org



Committee on Accreditation  
of Educational Programs for the  
Emergency Medical Services Professions



December 3, 2018

TO: Sponsoring Organizations for the CoAEMSP  
CoAEMSP Board Members

FROM: Tom Brazelton, MD, MPH, FAAP, Chair, CoAEMSP Board of Directors  
George W Hatch, Jr., EdD, EMT-P, LP, Executive Director, CoAEMSP

RE: Highlights from the CoAEMSP Quarterly Board Meeting – November 2, 2018

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The Committee on Accreditation of Educational Programs for the EMS Professions (CoAEMSP) Board of Directors met via web meeting on Friday, November 2, 2018.

Prior to the conference call, the board members met in smaller teams via web meeting for two to six hours each. The members of the CoAEMSP Board of Directors are dedicated and give a great deal of their talents to advancing the mission of the CoAEMSP and the education of future Paramedics. Each board member has stated that it has taken them two to three years to feel comfortable with the business of the board and to feel as though they are ramped up. The CoAEMSP is grateful for each board member's dedication to the mission – to advance the quality of EMS education through accreditation.

The highlights from the meeting:

1. **Program Actions.** Reviewed 103 programs for initial accreditation, continuing accreditation and progress reports.
2. **By the Numbers.** At the time of the board meeting there were **624 CAAHEP<sup>i</sup> accredited** Paramedic programs and **65 programs** that hold the **CoAEMSP Letter of Review (LoR)**; the LoR is the precursor to CAAHEP accreditation. For a current list of Paramedic programs, visit <https://www.caahep.org/Students/Find-a-Program.aspx>.
3. **ACCREDITCON.** On September 4, 2018, ACCREDITCON was formally launched with registration opening. ACCREDITCON is a new conference the CoAEMSP will debut in May 2019 to support its mission “to advance the quality of EMS education through accreditation” and respond to the needs of nearly 700 Paramedic educational programs. [Annually there are about 160 program directors that change.] The first ACCREDITCON will be held from May 29-June 2, 2019. For more information, visit [www.accreditcon.org](http://www.accreditcon.org).

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As a sponsor of the CoAEMSP, you are provided a complimentary booth. Please visit <https://www.accreditcon.org/accreditcon-2019-exhibitor-registration/>, then click on ‘Register Now’ to register for your booth. For payment options, please select ‘Check’ and your cost will be zeroed out.

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4. **Bylaws Revision.** The Board of Directors approved revisions to three bylaws:

#### ARTICLE II – SPONSORING ORGANIZATIONS

Section 3. Additional Sponsoring Organizations. Additional sponsoring organizations may become sponsors who also agree to become a sponsoring organization member of CAAHEP and upon approval by a **majority 66%** vote of the Board of Directors where a quorum is present **following input from the current sponsor organizations.**

## CoAEMSP Board Meeting Highlights

November 2, 2018

### ARTICLE V - OFFICERS

Section 5. Elections and Terms of Officers. Elections of Officers of the Corporation shall be held at the annual meeting of the Board of Directors of even numbered years, and the officers shall serve two (2) year terms ~~commencing January 1 following their election. The elected officers shall take office immediately following the close of the annual meeting.~~ All officers of the Corporation must be approved by the majority vote of the Board of Directors where a quorum is present.

### ARTICLE VI – COMMITTEES

Section 3. Standing Committees. The Corporation shall have two standing committees which shall assist the Board of Directors in carrying out the management of the Corporation: the Executive Committee and the Audit ~~and Finance~~ Committee. Committees shall meet upon call of the Board of Directors or the chair of the committee, review the activities of the Corporation in the committee's respective areas, and make recommendations to the Board of Directors for the Board of Director's final approval. The Chair of the Board of Directors shall serve as the chair of the Executive Committee. ~~Either~~ The Board of Directors ~~or its Chair may~~ shall appoint the members and a chair to the Audit ~~and Finance~~ Committee. In the event the Board of Directors has members from the public domain, ~~one public member shall serve on the committee and should serve as the chair of the Audit and Finance Committee shall include at least one such member.~~ Committee meetings shall be open to all members of the Board of Directors.

#### 5. Next Meetings:

<b>2019:</b>	January 30-February 1	Charleston, SC
	May 3	web meeting
	July 24-25-26-27	Salt Lake City, UT
	November 1	web meeting

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**Communication Protocols.** The Board has adopted protocols that permit more predictable, consistent, and deliberate communications with sponsors about the work of the Board. The Board will continue to provide official updates via the Board Highlights to sponsors within 30 days of each Board meeting.

**CAAHEP** = Commission on Accreditation of Allied Health Education Programs

**CoAEMSP** = Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions

#### The **Mission Statement** of the CoAEMSP

The mission of the CoAEMSP is to advance the quality of EMS education through accreditation.

#### The **Vision Statement** of the CoAEMSP

CoAEMSP is recognized as the leader in evidence based standards for accreditation.

#### The **Core Values** of the CoAEMSP: **CLARITY**

**Commitment:** Dedication of time, talent and resources toward the achievement of CoAEMSP's mission.

**Leadership:** Inspiring others to advance the vision and goals of the CoAEMSP.

**Accountability:** Advancing the mission of the CoAEMSP with integrity, honesty, professionalism and high ethical standards.

**Respect:** Honoring the perspective of any individual or organization.

**Integrated:** Carrying out the work of the CoAEMSP in collaboration with EMS stakeholders.

**Quality:** Consistently meeting or exceeding established standards and expectations in all CoAEMSP activities.

## CoAEMSP Board Meeting Highlights

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November 2, 2018

### The Goals of the CoAEMSP

- GOAL #1: To conduct scholarly inquiry of relevant topics related to accreditation and EMS Education.
- GOAL #2: Foster diverse instructional methodologies.
- GOAL #3: Explore expanding scope of quality assurance/improvement activities to EMT and AEMT and internationally.
- GOAL #4: Continue to strengthen the engagement and effectiveness of the CoAEMSP Board of Directors.

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<sup>i</sup> **CAAHEP** = Commission on Accreditation of Allied Health Education Programs.

CAAHEP is a programmatic postsecondary accrediting agency recognized by the Council for Higher Education Accreditation (CHEA) and carries out its accrediting activities in cooperation with its Committees on Accreditation. CAAHEP currently accredits over 2000 educational programs in 31 health science professions. [caahep.org]