Criteria Used to Determine an On-Campus Site Visit or a Virtual Site Visit

February 2023

On-Campus Site Visit

☐ 1) NEW Program Director (PD) within the last 12 months with an interruption in service as PD.

☐ 2) NEW Medical Director (MD) within the last 12 months where new cohort under their supervision has not completed.

☐ 3) Substantive program change since submission of the Self-Study Report (SSR) [ex., Transfer of Sponsorship, Change of Ownership, addition of satellite or alternate location].

☐ 4) Letter of Review (LoR) program seeking CAAHEP Initial Accreditation.

☐ 5) Satellite or Alternate Location Declared/Approved within the last 12 months.

☐ 6) Progress Report from previous comprehensive review that is unresolved at the time of SSR submission for the current comprehensive accreditation cycle.

☐ 7) SSR submission is incomplete or potential concerns identified including but not limited to:
   - gaps in or lack of advisory committee meetings
   - gaps in or lack of consortium governing board meetings
   - failure to complete the required annual Resource Assessment Matrix (RAM)
   - RAM with areas that fall below 80% threshold
   - concerns expressed in confidential student SSR questionnaires

☐ 8) Program is moving from Inactive status to Active status.

☐ 9) Lack of active classes (ex., a program may enroll a cohort every other year, but does not seek Inactive status).

☐ 10) Program had or currently has Probationary Accreditation status of any kind since the last comprehensive review.

☐ 11) State Office of EMS has identified concerns that could impact a program’s accreditation status.

☐ 12) Consortium when lack of evidence exists of active involvement or regular meetings of the governing board.

☐ 13) Annual Report (AR) thresholds are not met in any reported outcome area for a consecutive 3-year period during the accreditation cycle.

☐ 14) Complaint investigations involving the program since the last comprehensive review.

Virtual Site Visit

☐ 1) Any program identified by review of the SSR that is in substantial compliance with the CAAHEP Standards and Guidelines and does not meet any of the triggers listed above for an on-campus visit.

☐ 2) A program may move from a previously planned virtual visit to an on-campus visit if any of the above triggers occur between the approval of a site visit and the actual site visit.