Committee on Accreditation of Educational Programs for the EMS Professions (CoAEMSP), in cooperation with the Commission on Accreditation of Allied Health Education Programs (CAAHEP)

CAAHEP

2024 Annual Report

CoAEMSP Letter of Review (LoR) / CAAHEP Accredited (Initial and Continuing) programs must complete the CoAEMSP Annual Report for AEMT and Paramedic level students/graduates ONLY and submit THIS Excel annual report template which represents all cohorts that have graduated in 2024. No PDF or paper copy versions of this report will be accepted.

~ Remember ~
The filing deadline is May 15, 2026

Should you have questions as you work through the Annual Report, please contact Lynn at (214) 703-8445 ext 115 or annualreports@coaemsp.org

<=== Hovering your cursor over a cell with a red triangle in upper right corner reveals text. Try it.

CoAEMSP Program #:	600000	(the 6-digit number assigned by CoAEMSP -- e.g., 1XXXXX or 6XXXXX)
Sponsor/Program:	ABC College	
Program Address: (Hover here to see note)	140 College Way	
City:	Sunshine	**State:** TX
Accreditation Status: as of 1/1/2026	Initial Accreditation	

Direct URL (link) to Paramedic Program Homepage.   www.abccollege/outcomes.edu

Please Note: The 2024 Outcomes must be published before the Annual Report is submitted
and the URL must be located on the sponsor's website. The URL cannot lead to a stand alone document.

CAAHEP Standard V.A.4.: The sponsor must maintain, and make available to the public, current and consistent summary information about student/graduate achievement that includes the results of one or more of the outcomes assessments required.

CoAEMSP Policy IV.D.: All programs (accredited and LoR) must provide the direct link to the website location of the published outcomes in their Annual Report. The most current Annual Report outcomes must be published on the sponsor's website prior to the submission of the report. The posted outcomes must match the report, and the URL cannot lead to a stand-alone document.

Cohorts/Classes

Did the program have cohorts (classes) graduate in the 2024 calendar year?	**Yes**
Number of primary (main) campus cohorts (classes) that graduated in 2024:	**2**
Did the program operate any satellite location(s) in the 2024 calendar year?	**Yes**
Did any students in the satellite location(s) graduate in the 2024 calendar year?	**Yes**

Step 1: Select and complete the 2024 Satellite(s) tab (bottom left of the spreadsheet). Once the satellite data has been entered, the aggregate results will auto-populate in a single satellite outcome column [i.e., Satellites] in each of the tables below on this tab (i.e., 2024 Annual Report).

Step 2: Return to this tab (i.e., 2024 Annual Report tab), add the main campus data in each of the tables below, provide an analysis and action plan (if needed) for each of the tables that do not meet the outcome threshold, and complete the remainder of the tab.

Outcomes Summary

RETENTION

The Retention outcome threshold set by the CoAEMSP is 70% and based on the Retention/Attrition formula. All programs must calculate Retention based upon the number of students enrolled after completing 10% of the program's advertised TOTAL clock hours (e.g., 10% of 1,200 total clock hours = 120 hours; students completing more than 120 hours will be considered enrolled and will be counted in the calculation of the Retention outcome). This includes all CORE Paramedic coursework (not inclusive of prerequisites such as English, anatomy and physiology, EMT, etc.). Core Paramedic coursework encompasses all phases of the program including didactic, lab, clinical, field experience, and capstone field internship.

Retention will be computed using the total number of students that completed in the most recent reporting year (2024) and is calculated by determining Attrition (the number of students who dropped out divided by the number enrolled after 10% of total clock hours). Once the Attrition percentage has been determined, then the Retention percentage is 100% minus the Attrition percentage.

Retention Threshold 70%	Cohort #1:	Cohort #2:							Satellites Data	Reporting Year Totals
Enrollment Date mm/dd/yyyy =>	8/25/2023	6/5/2023								
On-time Graduation Date mm/dd/yyyy =>	5/15/2024	12/28/2024								
Number enrolled after 10% of total clock hours	10	10							5	25
Academic Reasons for Attrition (after 10% completion):										
*(answer required for each academic category or results will not calculate.)										
*Number dismissed due to grades	1	0							0	1
*Number withdrew due to grades	0	0							0	0
*Number due to other academic	0	0							0	0
Subtotal # Academic Attrition Reasons	1	0							0	1
Non-academic Reasons for Attrition (after 10% completion):										
*(answer required for each non-academic category or results will not calculate)										
*Number due to financial	0	3							0	3
*Number due to medical/personal	0	2							0	2
*Number due to other/unknown	0	0							0	0
Subtotal # Non-academic Attrition Reasons	0	5							0	5
Total Attrition 2024	1	5							0	6
Total Graduates 2024	9	5							5	19
Attrition %	10.0%	50.0%							0.0%	**24.0%**
Retention %	**90.0%**	**50.0%**							**100.0%**	**76.0%**

The outcome threshold of 70% has been met.
Please complete the next table below.

(For informational purposes only to check for accuracy)
Manually Calculate Attrition/Retention Results:

$$\text{Attrition} = \frac{\text{Total \# of Academic Reasons + Non-academic Reasons}}{\text{Number enrolled after 10\% of total clock hours}}$$

$$\text{Retention} = 100\% - \text{Attrition}$$

600000 ABC College

Are results being reported for both the National Registry & State Written Examinations?	**No**

Which written examination results are being reported?	**National Registry**

NATIONAL REGISTRY / STATE WRITTEN EXAMINATION

The Written Examination (National Registry/State) outcome threshold set by the CoAEMSP is 70%. The success of any examination results will be computed using the most recent reporting year (2024) based on the total number of graduates attempting the examination. Each graduate should be reported only once.

National Registry / State Written Threshold 70%	Cohort #1:	Cohort #2:						Satellites Data	Reporting Year Totals
Enrollment Date	8/25/2023	6/5/2023							
On-time Graduation Date	5/15/2024	12/28/2024							
Total Graduates in Reporting Year *(answer required for each category below) see definitions by hovering over any of the red comment triangle(s)	9	5						5	19
*Number of Graduates Attempting the National Registry or State Written Examination	8	5						3	16
*Number passing - First attempt (Informational Only)	4	2						1	7
*Number passing - 3rd attempt cumulative pass rate (First + Second + Third Attempts)	7	2						3	12
Total Passing in 2024	7	2						3	12
National Registry / State Written Pass Rate Success	87.5%	40.0%						100.0%	75.0%

The outcome threshold of 70% has been met.
Please complete the next table below.

(For informational purposes only to check for accuracy)
Manually Calculate NREMT/State Written Examination Results:

NREMT Pass Rate Success =

$$\frac{\text{3rd attempt cumulative}}{\text{\# of total graduates attempting the written examination}}$$

PLACEMENT

The Placement outcome threshold set by the CoAEMSP is 70%. Placement means that the graduate is employed full or part-time or volunteers in the profession or in a related field; or is continuing his/her education; or is serving in the military. A related field is one in which the individual is using cognitive, psychomotor, and affective competencies acquired in the Paramedic educational program.

Placement Threshold 70%	Cohort #1:	Cohort #2:							Satellites Data	Reporting Year Totals
Enrollment Date	8/25/2023	6/5/2023								
On-time Graduation Date	5/15/2024	12/28/2024								
Total Graduates in Reporting Year *(answer required for each placement category)	9	5							5	19
*Number of Graduates employed	5	1							3	9
*Number of Graduates continuing education or serving in the military in lieu of employment	1	1							2	4
Total Placement in 2024	6	2							5	13
Placement	66.7%	40.0%							100.0%	68.4%

The outcome threshold of 70% has not been met.
Completion of the analysis and action plan boxes to the right are required ==>

(For informational purposes only to check for accuracy)
Manually Calculate Placement Results:

Placement =   # of graduates employed + # of graduates continuing ed/serving in the military but NOT employed
                                      Total Graduates

Link to Available Resource Document   (optional)
CoAEMSP website => Resource Library => Instruments & Forms

Program Review & Analysis

REQUIRED: A detailed ANALYSIS for the Placement outcome in the box below

Analysis

REQUIRED: A detailed Action Plan for Placement outcome in the box below

Action Plan

GRADUATE SURVEYS

For each group of graduating students, programs are required to conduct surveys intended for graduates who are employed and have been functioning as a Paramedic and their employers within 6-12 months after graduation using the CoAEMSP required graduate survey items.

	Reporting Year Totals
Total Graduates in Reporting Year	**19**
Total Number of Graduate Surveys Sent (answer required for this category)	15
Total Number of Graduate Surveys Received (answer required for this category)	10

REQUIRED: A detailed ANALYSIS for Graduate Surveys in the box below

Analysis here

REQUIRED: A detailed ACTION PLAN for Graduate Surveys in the box below

Action Plan here

Completion of the analysis and action plan boxes above are required.

(For informational purposes only to check for accuracy)
Manually Calculate Graduate Survey % Sent Results:

Graduate Survey -% Sent =   No percentage for Graduate Surveys Sent/Received; however, an Analysis and Action Plan must be provided.

EMPLOYER SURVEYS

For each group of graduating students, programs are required to conduct surveys intended for graduates who are employed and have been functioning as a Paramedic and their employers within 6-12 months after graduation using the CoAEMSP required employer survey items.

	Reporting Year Totals
Total Graduates in Reporting Year	**19**
Total Placement in 2024	**13**
Total Number of Surveys Sent to Employers of Graduates (answer required for this category)	13
Total Number of Surveys Returned from Employers of Graduates (answer required for this category)	13

REQUIRED: A detailed ANALYSIS for Employer Surveys in the box below

Analysis here

REQUIRED: A detailed ACTION PLAN for Employer Surveys in the box below

Action plan here

(For informational purposes only to check for accuracy)
Manually Calculate Employer Survey % Sent Results:

Employer Survey -% Sent =   No percentage for Employer Surveys Sent; however, an Analysis and Action Plan must be provided.

RESOURCE ASSESSMENT

Programs (CoAEMSP LoR & CAAHEP accredited) must conduct Resource Assessment at least annually (Standard IIID) and are required to complete a Resource Assessment Matrix (RAM) which includes nine (9) categories [Program Faculty, Medical Director, Support Personnel, Curriculum, Financial Resources, Facilities, Clinical Resources, Field Resources, and Learning Resources]. If programs have identified deficiencies in resources, an action plan and follow up are required to address those deficiencies. The Advisory Committee should be involved in both assessing the resources and reviewing the result. All resource assessment documents (i.e. student and personnel surveys, matrix, and data collection spreadsheet) are located in the Resource Assessment section on the Resource Library page of the CoAEMSP website.

[CoAEMSP Resource Library](#)

Was there a RAM completed in the 2024 calendar year?	Yes
Were all of the Resource Assessment Matrix [RAM] categories equal to or above 80% in the 2024 calendar year?	No
Number of deficient resource categories:	2

Deficient Resource Category #1:	Medical Director

Deficient Resource Category #2:	Clinical Resources

General Information

1) Total number of clock hours of instruction per student in 2024 (didactic, lab, clinical, field experience, and capstone field internship)

1575 (hours)

2) Number of clock hours students were required to successfully complete prior to graduation in each environment in 2024?

Please note: **The number of clock hours listed below must equal the total number of clock hours reported in question 1 above.**

Didactic (classroom, lecture) **540** (hours)

Laboratory **200** (hours)

Clinical (in-hospital, clinics, etc.) **320** (hours)

Field Experience (not including Capstone) **395** (hours)

Capstone Field Internship **120** (hours)

3) Total number of full-time educational faculty in the Paramedic educational program (including Program Director) in 2024?

3

4) On average, how many months were required for on-time successful completion of the Paramedic educational program for students graduating in 2024?

9 (months)

5) Did the Paramedic educational program have an identified clinical coordinator in 2024?

Yes

AS PART OF AN ON-GOING RESEARCH PROJECT TO BETTER UNDERSTAND THE CHARACTERISTICS OF AEMT AND PARAMEDIC EDUCATIONAL PROGRAMS AND ASSESS THE STATUS AND NATURE OF THE PROGRAM DIRECTOR ROLE. PLEASE ANSWER THE FOLLOWING QUESTIONS BASED ON YOUR STATUS AS OF TODAY. YOUR RESPONSES HELP STRENGTHEN THE ACCURACY AND VALUE OF NATIONAL DATA THAT SUPPORTS EDUCATIONAL PROGRAMS NATIONALLY.

Responses are not linked to any other annual report data provided in the tables above, and no individual program or respondent will be identified. Participation will in no way impact the educational program's accreditation status.

Program Director Demographics

6)   Sex: | Female |

        Age: | 29 | (whole number only)

        Race: | White |

        Ethnicity: | Hispanic or Latino |

7) Highest level of education the Program Director has completed: | Bachelor's Degree |

8) What type of degree has been earned? (e.g., Biology, Business, Public Health) | Bachelor of Science in Emergency Medical Services |

9) Is the Program Director a full-time position? | Yes |

Please note: If you have been serving as the Program Director for less than one (1) year, insert zero (0).

10) How many continuous years have you been the Program Director of this program? | 2 | (whole number only)

We recognize that questions about compensation can feel personal or sensitive. Salary information collected in this survey will be reported only in aggregate and used solely to develop national benchmarking data for educational programs. Your participation in answering ensures programs have accurate, meaningful data to support workforce planning, advocacy, and sustainability – without identifying you or your institution. However, you may provide 'Prefer not to disclose'.

11) Annual Salary (gross pay that doesn't include benefits, overtime, bonuses, stipends or other types of compensation) | 60000 | (whole number only)

Program Director Responsibilities

Standard III.B.1.a. Program Director Responsibilities
The program director must be responsible for all aspects of the program, including, but not limited to:
1) Administration, organization, and supervision of the program;
2) Continuous quality review and improvement of the educational program;
3) Academic oversight, including curriculum planning and development; and
4) Orientation/training and supervision of clinical and capstone field internship preceptors.

12) In a typical month, what percentage of the Program Director's time is spent on each of the following job responsibilities?

Please note: Percentage cells below must total 100%, contain a whole number (no fractions or decimal points), and should not be left blank.

Program Director responsibilities as listed in Standard III.B.1.a 1-4 above: | 40 |

Teaching (e.g., didactic, lab, simulation) | 20 |

Clinical coordination responsibilities | 20 |

Other duties (e.g., other educational programming, continuing education coursework, committee work) | 20 |

100 % Total

13) In your program, how many full-time faculty do you have? **3**

14) In your program, how many part-time faculty do you have? **0** (whole number only)

15) Separate from the Program Director, is there an individual dedicated to any of the following roles?

Clinical Coordinator **No**

Lab/Simulation Coordinator **Yes**

Lead Instructor **Yes**

16) Are you training/mentoring someone to become a Program Director? **Yes**

How many people are you training/mentoring? **1**

17) Open enrollment is defined as programs that accept all applicants without selective admission criteria. Does your program have an open enrollment policy? **No**

18) What types of admission requirements exist for entry into your program?

Medical knowledge examination (e.g., cognitive) **Yes**

Preadmission interview **No**

Preadministration orientation or information session **Yes**

Prescreening medical examination (e.g., physical) **No**

19) **Did the program enroll a cohort(s) in each of the calendar years listed:**

2023, 2024, 2025 **No**

List the year(s) from the above list that students were not enrolled: **2023**

20) **Type of award(s) offered upon completion of the Paramedic educational program (select 'Yes' for ALL that apply to the Paramedic program ONLY and 'N/A' that do not apply)**

Yes	Certificate/Diploma	**N/A**	Baccalaureate Degree
N/A	Associate Degree	**N/A**	Master's Degree

Yes By selecting 'Yes', I attest that the information in this submission is true and correct, and an accurate description of the Paramedic educational program.

Program Director Name: Lisa Collard
Date of Submission: 1/12/2026 (m/d/yyyy)

Thank you for completing the 2024 Annual Report.
Be sure to check your data then submit this completed template
no later than May 15, 2026 by emailing annualreports@coaemsp.org

Committee on Accreditation of Educational Programs for the EMS Professions (CoAEMSP), in cooperation with the Commission on Accreditation of Allied Health Education Programs (CAAHEP)

CoAEMSP

CAAHEP

2024   Annual Report

Satellite Location(s)

~ Remember ~
The filing deadline is May 15, 2026

*Satellite: Program satellite(s) are off-campus location(s) that are advertised or otherwise made known to individuals outside the sponsor. The off-campus location(s) must offer all the professional didactic (which may include any distance education delivery modality) and laboratory content of the program. Satellite(s) are included in the CAAHEP accreditation of the sponsor and function under the direction of the Key Personnel of the program. The CoAEMSP may establish additional requirements that are consistent with CAAHEP Standards and policies.

Failure to obtain CoAEMSP approval for the satellite location(s) may result in Probationary Accreditation and may lead to a recommendation to CAAHEP for Withdrawal of Accreditation (see CoAEMSP Policy XIIIC).

NOTE: Students at the satellite location(s) should be identified as a separate cohort(s) on the CoAEMSP Annual Report.

Should you have questions as you work through the Annual Report, please contact Lynn at (214) 703-8445 ext 115 or annualreports@coaemsp.org

<=== Hovering your cursor over a cell with a red triangle in upper right corner reveals text. Try it.

The information from row 17 - 29 below is auto-populated from the 2024 Annual Report tab.

CoAEMSP Program #:	600000 (the 600XXX number assigned by CoAEMSP)
Sponsoring Institution:	ABC College
City:	Sunshine
State:	TX
Accreditation Status: as of 1/1/2026	Initial Accreditation

Did the program operate any satellite location(s) in the 2024 calendar year?   **Yes**

Did any students in the satellite location(s) graduate in the 2024 calendar year?   **Yes**

2024 Annual Report tab: Outcomes data for the main campus is reported by cohort.

2024 Satellite(s) tab: Outcomes data for satellites are reported by location NOT by cohort.

By selecting 'Yes', I attest the satellite outcomes data on this tab is entered by location NOT by cohort.

Yes

Number of active satellite locations in the 2024 calendar year: **3**

SATELLITE RETENTION / ATTRITION

The Retention outcome threshold set by the CoAEMSP is 70% and based on the Retention/Attrition formula. All programs must calculate Retention based upon the number of students enrolled after completing 10% of the program's advertised TOTAL clock hours (e.g., 10% of 1,200 total clock hours = 120 hours; students completing more than 120 hours will be considered enrolled and will be counted in the calculation of the Retention outcome). This includes all CORE Paramedic coursework (not inclusive of prerequisites such as English, anatomy and physiology, EMT, etc.). Core Paramedic coursework encompasses all phases of the program including didactic, lab, clinical, field experience, and capstone field internship.

Retention will be computed using the total number of students that completed in the most recent reporting year (2024) and is calculated by determining Attrition (the number of students who dropped out divided by the number enrolled after 10% of total clock hours). Once the Attrition percentage has been determined, then the Retention percentage is 100% minus the Attrition percentage.

Overall Retention Threshold 70%	Column # 1:									**Reporting Year Totals**
Enrollment Date mm/dd/yyyy =>	5/5/2023									
On-time Graduation Date mm/dd/yyyy =>	12/15/2024									
Total # of Students enrolled in this cohort	5									5
Satellite Academic Reasons for Attrition:										
*(answer required for each academic category or results will not calculate.)										
*Number dismissed due to grades	0									0
*Number withdrew due to grades	0									0
*Number due to other academic	0									0
Subtotal # Academic Attrition Reasons	0									0
Satellite Non-academic Reasons for Attrition:										
*(answer required for each non-academic category or results will not calculate)										
*Number due to financial	0									0
*Number due to medical/personal	0									0
*Number due to other/unknown	0									0
Subtotal # Non-academic Attrition Reasons	0									0
Total Satellite Attrition 2024	0									0
Total Satellite Graduates 2024	5									5
Satellite Attrition % (ONLY)	0.0%									0.0%
Satellite Retention % (ONLY)	100.0%									100.0%

This table is finished.
The overall results for this outcome are calculated on the 2024 Annual Report tab.
Please complete the next table below.

(For informational purposes only to check for accuracy)
Manually Calculate Attrition/Retention Results:

Attrition =   Total # of Academic Reasons + Non-academic Reasons
                        Total # of Students enrolled

Retention =   100% - Attrition

SATELLITE NATIONAL REGISTRY / STATE WRITTEN EXAMINATION

The Written Examination (National Registry/State) outcome threshold set by the CoAEMSP is 70%. The success of any examination results will be computed using the most recent reporting year (2024) based on the total number of graduates attempting the examination. Each graduate should be reported only once.

Overall National Registry / State Written Threshold 70%	Column # 1:									Reporting Year Totals
Enrollment Date	5/5/2023									
On-time Graduation Date	12/15/2024									
Total Satellite Graduates in Reporting Year *(answer required for each category below) see definitions by hovering over any of the red comment triangle(s)	5									5
*Number of Graduates Attempting the Certification Examination or State License (NREMT + State)	3									3
*Number passing - First attempt (Informational Only)	1									1
*Number passing - 3rd attempt cumulative pass rate (First + Second + Third Attempts)	3									3
Satellite Total Passing in 2024	3									3
Satellite National Registry / State Written Pass Rate Success	100.0%									100.0%

This table is finished.
The overall results for this outcome are calculated on the 2024 Annual Report tab.
Please complete the next table below.

(For informational purposes only to check for accuracy)
Manually Calculate National Registry/State Written Examination Results:

National Registry Pass Rate Success =

$$\frac{\text{3rd attempt cumulative}}{\text{# of total graduates attempting the written examination}}$$

SATELLITE PLACEMENT

The Placement outcome threshold set by the CoAEMSP is 70%. Placement means that the graduate is employed full or part-time or volunteers in the profession or in a related field; or is continuing his/her education; or is serving in the military. A related field is one in which the individual is using cognitive, psychomotor, and affective competencies acquired in the Paramedic educational program.

Overall Placement Threshold 70%	Column # 1:									Reporting Year Totals
Enrollment Date	5/5/2023									
On-time Graduation Date	12/15/2024									
Total Satellite Graduates in Reporting Year *(answer required for each placement category)	5									5
*Number of Graduates employed	3									3
*Number of Graduates continuing education or serving in the military in lieu of employment	2									2
Total Satellite Placement in 2024	5									5
Satellite Placement	100.0%									100.0%

This table is finished.
The overall results for this outcome are calculated on the 2024 Annual Report tab.
Please return to the 2024 Annual Report tab to finish completing the Annual Report.
Remember to save your work often.

(For informational purposes only to check for accuracy)
Manually Calculate Placement Results:

Positive Placement =   # of graduates employed + # of graduates continuing ed/serving in the military but NOT employed
Total Graduates