



# What is this Resource Assessment Requirement?

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May 13, 2026

# Resources, resources

**What is the difference between resource assessment and a RAM?**



# What *are* the resources?

**Faculty**

**Administrative support**

**Curriculum**

**Financial support**

**Workspace**

**Classroom and lab space**

**Equipment**

**Supplies**

**Information technology**

**Instructional materials**

**Clinical affiliates**

**Field affiliates**

# **How do we assess resources?**

**Student evaluations**

**Discussions: students and Advisory Committee**

**Feedback from other stakeholders**

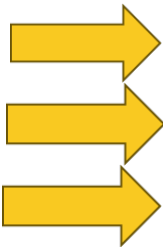
**Observation**

**And.....**

# Resource Library

## Resource Assessment

DOCUMENT LINK	DATE	TYPE
<a href="#">FAQ: Resource Assessment</a>	Nov 2024	pdf
<a href="#">Program Resource Survey – Program Personnel</a>	Apr 2025	docx
<a href="#">Program Resource Survey – Students</a>	Oct 2024	docx
<a href="#">Resource Assessment Matrix (RAM)</a>	Jan 2025	xlsx
<a href="#">Resource Assessment Process – an Important Tool</a>	May 2024	pdf



# Surveys

## Program Resource Survey –Students

## Program Resource Survey – Program Personnel

### Faculty, Medical Director, Advisory Committee

#### Program Resource Survey Completed by Students

Name of Program Sponsor (School):

Paramedic Program Number:  (the 600xxx number assigned by CoAEMSP) Date:

The purpose of this survey instrument is to evaluate the Program resources of your school. The data will aid the Program in ongoing program improvement.

**INSTRUCTIONS:** Consider each item separately and rate each item independently. Check the rating that indicates the extent you agree with each statement. Please do NOT skip a rating. If you are not able to evaluate a particular area, please check N/A.

N = No      Y = Yes      N/A = not able to evaluate

**I. Program Faculty**

**A. Faculty effectively...**

1. facilitate learning and interact with students in the classroom. ....	<input type="checkbox"/> N	<input type="checkbox"/> Y	<input type="checkbox"/> N/A
2. facilitate learning and interact with students in the laboratory. ....	<input type="checkbox"/> N	<input type="checkbox"/> Y	<input type="checkbox"/> N/A
3. provide supervision/coordination in the hospital clinical setting. ....	<input type="checkbox"/> N	<input type="checkbox"/> Y	<input type="checkbox"/> N/A
4. provide supervision/coordination in the field internship. ....	<input type="checkbox"/> N	<input type="checkbox"/> Y	<input type="checkbox"/> N/A

**B. The number of faculty is adequate...**

1. for classroom instruction. ....	<input type="checkbox"/> N	<input type="checkbox"/> Y	<input type="checkbox"/> N/A
2. for laboratory instruction. ....	<input checked="" type="checkbox"/> N	<input type="checkbox"/> Y	<input type="checkbox"/> N/A

**C. Faculty effectively communicate and support student learning. ....**  N  Y  N/A

**D. Faculty assist me with my academic needs. ....**  N  Y  N/A

Comments:

#### Program Resource Survey Completed by Program Personnel

Name of Program Sponsor (School):

Paramedic Program Number:  (the 600xxx number assigned by CoAEMSP) Date:

The purpose of this survey instrument is to evaluate our Program resources. The data will aid the Program in ongoing planning, appropriate change, and development of action plans to address deficiencies. Unless specified, all sections should be completed by **program faculty, Medical Director(s), and Advisory Committee members.**

**INSTRUCTIONS:** Consider each item separately and rate each item independently. Check the rating that indicates the extent you agree with each statement. Please do NOT skip a rating. If you do not know about a particular area, please check N/A. If you are not able to evaluate a particular area, please check N/A.

N = No      Y = Yes      N/A = not able to evaluate

**I. Program Faculty (completed by Medical Directors & Advisory Committee members)**

**A. Faculty effectively...**

1. keep the Advisory Committee informed of program status and changes. ....	<input type="checkbox"/> N	<input type="checkbox"/> Y	<input type="checkbox"/> N/A
2. respond to changes in needs and expectations of communities of interest. ....	<input type="checkbox"/> N	<input type="checkbox"/> Y	<input type="checkbox"/> N/A
3. foster positive relations with hospitals and field internships agencies. ....	<input type="checkbox"/> N	<input type="checkbox"/> Y	<input type="checkbox"/> N/A
4. encourage student participation in professional activities. ....	<input type="checkbox"/> N	<input type="checkbox"/> Y	<input type="checkbox"/> N/A

Comments:



# Formats

Hard copy

Fillable PDF

SurveyMonkey

Google Forms

Microsoft Forms

The tools are at: [www.caemsp.org/resources-library](http://www.caemsp.org/resources-library)

For electronic versions: [sarah@coaemsp.org](mailto:sarah@coaemsp.org)

# Data Entry

Insert Program Number on Instructions Tab  
 Insert Program Name on Instructions Tab

**Program Resource Survey - Students** enter date here

## I. PROGRAM FACULTY

### A. Faculty effectively ...

- 1 facilitate learning and interact with students in the classroom
- 2 facilitate learning and interact with students in the laboratory
- 3 provide supervision / coordination in the hospital clinical setting
- 4 provide supervision / coordination in the field internship

	Count	Avg	No (N)	Yes (Y)	NA
0	#DIV/0!	0	0	0	0
0	#DIV/0!	0	0	0	0
0	#DIV/0!	0	0	0	0
0	#DIV/0!	0	0	0	0

### B. The number of faculty is adequate...

- 1 for classroom instruction
- 2 for laboratory instruction

	Count	Avg	No (N)	Yes (Y)	NA
0	#DIV/0!	0	0	0	0
0	#DIV/0!	0	0	0	0

- C. Faculty effectively communicate and support student learning
- D. Faculty assist me with my academic needs

0	#DIV/0!	0	0	0
0	#DIV/0!	0	0	0

**Program Faculty Overall Average:** #DIV/0!

## II. MEDICAL DIRECTOR

- A. I know who the Medical Director is
- B. The Medical Director interacts with students

	Count	Avg	No (N)	Yes (Y)	NA
0	#DIV/0!	0	0	0	0
0	#DIV/0!	0	0	0	0

**Medical Director Overall Average:** #DIV/0!

## III. SUPPORT PERSONNEL

	Count	Average	1	2	3	4	5	6	7
<b>I. PROGRAM FACULTY</b>									
A1	0	#DIV/0!							
A2	0	#DIV/0!							
A3	0	#DIV/0!							
A4	0	#DIV/0!							
B1	0	#DIV/0!							
B2	0	#DIV/0!							
C	0	#DIV/0!							
D	0	#DIV/0!							
<b>II. MEDICAL DIRECTOR</b>									
A	0	#DIV/0!							
B	0	#DIV/0!							
<b>III. SUPPORT PERSONNEL</b>									
A	0	#DIV/0!							
B	0	#DIV/0!							
C	0	#DIV/0!							
<b>IV. CURRICULUM</b>									
A	0	#DIV/0!							
B	0	#DIV/0!							
C	0	#DIV/0!							
D	0	#DIV/0!							
<b>V. FINANCIAL RESOURCES</b>									
A	0	#DIV/0!							
B	0	#DIV/0!							

# The RAM!

## Instructions for Use

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## Report Headers

Report Headers can be customized for the specific school and program. Complete the shaded cells below (Program Number and Program Sponsor Name) and they will auto populate on your forms. **Be sure to add the date the surveys were conducted at the top of each of the survey tabs.**

Program Level:

Please Select

CoAEMSP  
Program #:


Name of  
Program Sponsor:

# Instructions

**For each content area that receives a rating of LESS than 80%, the program must summarize the results and complete an analysis (Column E) and develop an action plan (Column F). When results are above 80%, indicate the percentage for each type of survey in Column E and complete Column F by at least indicating "Continue to monitor"**

# Compiling the Data

## Resource Assessment Matrix (RAM)



**Resource Assessment Matrix (RAM)**

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Revised 2024.11

<b>Program Level:</b>	<b>Paramedic</b>	
<b>CoAEMSP Program #:</b>	600000	(the 600xxx number assigned by CoAEMSP)
<b>Sponsor Name / Year:</b>	Accordance Community College	2025 <small>←== Revise year as needed</small>
<b>Current Accreditation Status:</b>	Continuing Accreditation	
<b>Date RAM Completed:</b>	1/15/2025	(e.g., m/d/yyyy)

<div style="font-size: 2em; color: gold; margin-bottom: 10px;">↓</div> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Number of Students Completing the Program:</b></td> <td style="text-align: center; width: 50%;">26</td> </tr> <tr> <td><b>Number of Program Personnel Surveyed:</b></td> <td style="text-align: center;">7</td> </tr> <tr> <td><b>Number of Advisory Committee Surveyed:</b></td> <td style="text-align: center;">14</td> </tr> </table>	<b>Number of Students Completing the Program:</b>	26	<b>Number of Program Personnel Surveyed:</b>	7	<b>Number of Advisory Committee Surveyed:</b>	14	<div style="font-size: 2em; color: red; margin-bottom: 10px;">↓</div> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Number of Student Survey Responses:</b></td> <td style="text-align: center; width: 50%;">12</td> </tr> <tr> <td><b>Number of Program Personnel Responded:</b></td> <td style="text-align: center;">3</td> </tr> <tr> <td><b>Number of Advisory Committee Responded:</b></td> <td style="text-align: center;">5</td> </tr> </table>	<b>Number of Student Survey Responses:</b>	12	<b>Number of Program Personnel Responded:</b>	3	<b>Number of Advisory Committee Responded:</b>	5
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<b>Number of Advisory Committee Surveyed:</b>	14												
<b>Number of Student Survey Responses:</b>	12												
<b>Number of Program Personnel Responded:</b>	3												
<b>Number of Advisory Committee Responded:</b>	5												

Explain why student survey responses collected were less than 50% in the box below:

# Spoiler alert

Surveys are revised: **2023 *Standards*** (10-2024)

**Excel RAM workbook revised** (1-2025)

Number of Students Completing the Program:	26
Number of Program Personnel Surveyed:	7
Number of Advisory Committee Surveyed:	14

Number of Student Survey Responses:	12
Number of Program Personnel Responded:	3
Number of Advisory Committee Responded:	5



Explain why student survey responses collected were less than 50% in the box below:

# Let's take a tour....



**Resource Assessment Matrix (RAM)**

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<b>Program Level:</b>	<b>Paramedic</b>	
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<b>Date RAM Completed:</b>	1/15/2025	(e.g., m/d/yyyy)

Number of Students Completing the Program:	26
Number of Program Personnel Surveyed:	7
Number of Advisory Committee Surveyed:	14

Number of Student Survey Responses:	12
Number of Program Personnel Responded:	3
Number of Advisory Committee Responded:	5

Explain why student survey responses collected were less than 50% in the box below:



# The devil can be in the details

## VI. FACILITIES

### A. CLASSROOMS ...

- 1 are adequate in size
- 2 have adequate lighting
- 3 contain adequate seating
- 4 have adequate ventilation (eg., A/C, heat)
- 5 have adequate instructional equipment and technology

### B. LABORATORY facilities are ...

- 1 of adequate size and configuration for activities that prepare students to perform effectively in the hospital clinical and field internship experiences
- 2 equipped with the amount and variety of **equipment** necessary to perform required laboratory activities
- 3 equipped with the amount and variety of **supplies** necessary to perform required laboratory activities

	Count	Avg	No (N)	Yes (Y)	NA
1	12	1.00	0	12	0
2	12	1.00	0	12	0
3	12	1.00	0	12	0
4	12	0.50	6	6	0
5	12	0.58	5	7	0
1	12	1.00	0	12	0
2	12	0.50	6	6	0
3	12	1.00	0	12	0

Facilities Overall Average:

0.82



# Analysis and Plan

At a minimum, programs are required to use the survey items contained in the Student Resource Survey and the Program Personnel Resource Survey.

Program Resource Survey-Students

The Advisory Committee is involved in both assessing the resources and reviewing the results, as well as, personnel and students from satellite locations (if applicable).

#	(A) RESOURCE	(B) PURPOSE(S) (Role(s) of the resource in the program)	(C) MEASUREMENT SYSTEM (types of measurements)	(D) DATE (S) OF MEASUREMENT (the time during the year when data is collected (e.g., month(s)))	(E) RESULTS and ANALYSIS (Include the overall average [%] from each Resource category. For each Resource category below 80%, complete Column F)	(F) ACTION PLAN / FOLLOW UP (What is to be done and Due Date)	Do not leave Columns E and F blank  see instructions tab or hover over column header for instructions
1.	PROGRAM FACULTY	Provide instruction, supervision, and timely assessments of student progress in meeting program requirements.  Work with advisory committee, administration, clinical/field internship affiliates and communities of interest to enhance the program.	1. Program Resource Survey - Program Personnel	Type in Date Here	100%	Type in Action Plan / Follow Up Here	
			2. Program Resource Survey - Students	Type in Date Here	80%	Type in Action Plan / Follow Up Here	<==
	Additional Faculty Purpose(s) =>						
2.	MEDICAL DIRECTOR	Fulfill responsibilities specified in accreditation Standard II.B.2.a.	1. Program Resource Survey - Program Personnel	Type in Date Here	89%	Type in Action Plan / Follow Up Here	<==
			2. Program Resource Survey - Students	Type in Date Here	63%	Type in Action Plan / Follow Up Here	<==
	Additional Medical Director Purpose(s) =>						
3.	SUPPORT PERSONNEL	Provide support personnel/services to ensure achievement of program goals and outcomes (e.g. admissions, advising, clerical)	1. Program Resource Survey - Program Personnel	Type in Date Here	100%	Type in Action Plan / Follow Up Here	<==
			2. Program Resource Survey - Students	Type in Date Here	100%	Type in Action Plan / Follow Up Here	<==

# When

**Annually: calendar year**

**Students**

**All graduates in the year**

**Complete *once* on program completion**

**Personnel**

**With an Advisory Committee meeting**



# Query

**Can I change the questions?**

**Can I substitute the end of course surveys we use?**

**Is the RAM the same as the Annual Report?**

**Is the RAM the same as the Graduate and Employer  
surveys?**

# What do I do with the RAM

## Review with

**Faculty, administration, Medical Director, Advisory Committee**

**Include the results in long-range planning**

**Is there a 'passing score'?**



# Reporting

**Do I submit the RAM to CoAEMSP each year?**

**When does CoA review the RAMs?**

**General question on Annual Report**

**Last 3 years submitted with SSR**

**Submit the workbook, not just the RAM tab**

## **More queries**

**Do I need to keep the individual surveys?**

**What if the Advisory Committee members don't  
feel they can answer some questions?**

**Isn't this just an exercise/busy work?**

## What not to do

**Do not complete a RAM for each cohort**

**Do not survey students more than once**

**Do not survey personnel more than once**

**Do not let graduates out the door.....**

**Do not forget to gather the data**

**Do not forget to compile and analyze the data**

# Where can I find more information?

**FAQ section of the CoAEMSP webpage**

**The instruction tab in the RAM workbook**

***The Resource Assessment Process: A Step on the  
Roadmap of Your Accreditation Journey (Resource  
Library)***

**Contact CoAEMSP staff**

## Final thought

**Resource assessment can be an important *strategy* to advocate for additional resources your program may need**



# Questions

ANY  
Questions?