



Dear CAAHEP Accredited Program (in cooperation with CoAEMSP):

This letter is to inform you that the Commission on Accreditation for Pre-Hospital Continuing Education (CAPCE) is pleased to announce that it will provide a simplified and abbreviated initial CAPCE accreditation process for organizations that already have CAAHEP (CoAEMSP) accreditation for their initial paramedic education program.

It has come to our attention that many initial paramedic educational programs also offer continuing education or may wish to do so. Because your CAAHEP (CoAEMSP) accreditation addresses many of the CAPCE Standards and Requirements for Organizational Accreditation, CAPCE has designed a streamlined application form especially for you. Further, CAPCE will reduce its current \$2,200 application fee by fifty percent for the first three-year accreditation cycle on applications received from CAAHEP (CoAEMSP) accredited providers; however, there will be costs involved for two important CAPCE requirements:

1. You will be responsible for collecting all of the required course completion information from each student, reporting that information to the CAPCE Accreditation Management System (AMS) in XML format or by manual entry, and paying the current fee of \$.31 per record (fees are subject to change).
2. You must budget for a two-day site visit by two CAPCE reviewers during the three-year accreditation period.

For further information, go to <https://CAPCE.org/applications/OnlineKeyRequest/Default.aspx> and click on Application for CAPCE Organizational Accreditation by a CAAHEP (CoAEMSP) Accredited Educational Program or contact Jay Scott at jscott@capce.org or 972-247-4442. As an alternative you can also go through a link on the CoAEMSP website at www.coaemsp.org

Both CoAEMSP and CAPCE understand the importance of education in EMS. As a CAAHEP (CoAEMSP) accredited paramedic educational program, we invite you to take one further step to obtain accreditation for your current or future continuing education program.

Sincerely,

George Hatch, EdD, LP, EMT-P

Executive Director, CoAEMSP

Jay M. Scott BS, NRP

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