

## **Getting Started: An Action Plan for CAAHEP Accreditation**

*July 16, 2020*

*The following information was captured from the CHAT window during the webinar. Individuals' names are removed; however, the text appears as written.*

### **What is one thing you learned today that you will incorporate into your practice?**

- More organized preceptor training
- Weekly scheduled time for collection of data
- Some of the tools I have not seen yet
- As a new program director, I am thrilled to hear about the SWOT Analysis. This will help me look at goals and program issues.
- More organized preceptor training; virtual workshop will start
- Accreditation is a daily activity. I will begin this now.
- Review the Standards and Interpretations more frequently to insure understanding and compliance.
- Continuing to review the CAAHEP Standards and Guidelines to ensure complete understanding and how it applies to our program and SSR
- Information I will need to collect from the services and hospitals.
- Can do "refresher training" for those preceptors who you may not have documented training for them
- List all preceptors and when their training is done
- Clinical preceptor requirements and who needs it
- The Gantt chart for project development
- That it is not unusual for Program Directors to change in between accreditation processes.
- Since we are getting ready to submit for our LoR, a lot of information that is required on the LSSR are the same needed for Self-Study Report. Making sure to maintain and track that information.
- The use of paramedics during capstone field internship
- I learned there are more resources available online than I was unaware of
- Clarification about preceptor training & other data we should be collecting everyday
- As a new program director I need to do something every day.
- Better understanding about precepting training.